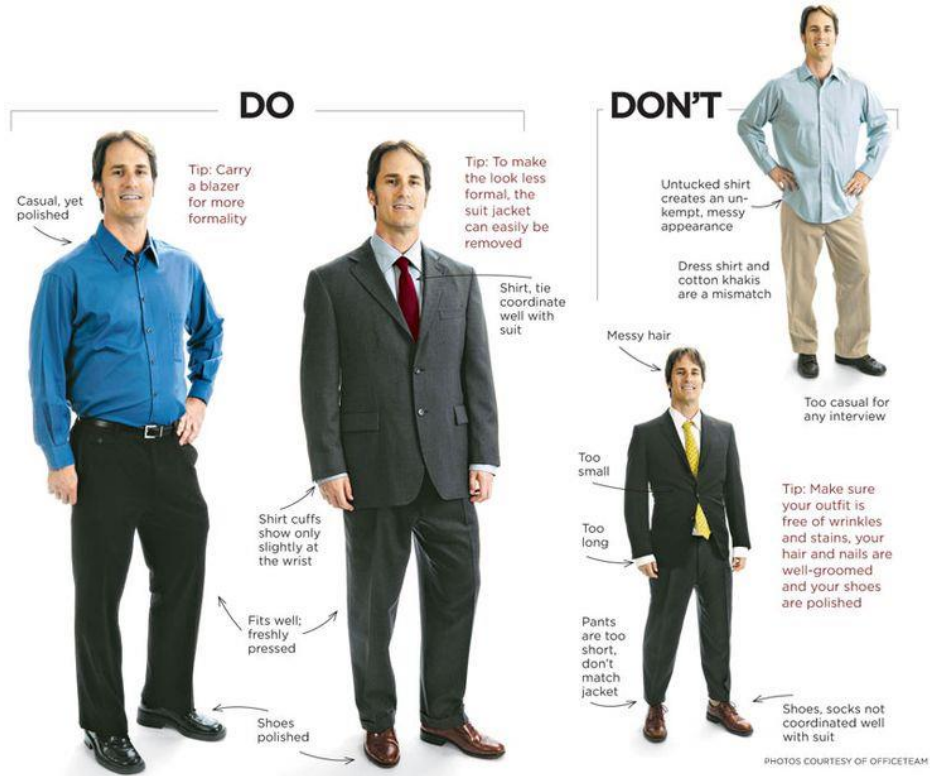


## Career Day Prep

### 1) Dress – business casual at a minimum



## 2) Pre-Career Day Preparation

- a. Visit the CD website and have a plan
- b. Details are included about what each company is looking for – know what you are interested in or what to ask about further
  - i. DO NOT ASK WHAT THEY ARE HIRING FOR UNLESS YOU CAN'T FIND IT ON THE WEBSITE
  - ii.
- c. Also, look at some details about the company itself
  - i. Be able to go up and talk to employers about what you like about the company
  - ii. DO NOT ASK THEM WHAT THE COMPANY DOES (Read ahead!)
  - iii. Ask questions to find out more about what they are doing now (e.g. projects they are working, what coming down the line, etc.)
- d. Create a list of employers you want to visit and jot down the notes/topics you want to bring up with them.
  - i. Rank them so you know who you want to be sure to talk to
  - ii. For practice, try one of the companies further down the list. This will help you get comfortable with talking to employers to be ready for the number 1 company you want to work for.
- e. Resume – be sure to have multiple copies of your resume.
  - i. Technical resumes are a little different than what you are taught in 205/305
  - ii. Highlight skills/knowledge – go through the courses you have taken thus far and be sure to include these in the skill section.
  - iii. Look for something that might set you apart (Previous work, hobbies that relate to technology, etc.)

### 3) Day of Career Day

- a. Pick a day in the life session of one of the companies you are interested in.
- b. Try to ask questions or talk with him/her after the session.
- c. Don't be intimidated by the crowds.
- d. Practice with an employer lower on your list
- e. Be personable – most students will have the same skills/knowledge at this point so most employers base their opinions on how you handle yourself when talking with them.
- f. Find out if you think you will fit in with the company – get to know more about culture and how the company runs
- g. Questions you can ask:
  - i. What is your specific position in the company?
  - ii. What are some of the projects you are working on?
  - iii. What are you looking for in an intern (or full time position)?
  - iv. What do you enjoy most about working for company XYZ?
  - v.

